

MEMORANDUM OF UNDERSTANDING

Revised 8/15/17

This Memorandum of Understanding (MOU) is entered into by and between:

Gallup Solar (GS), Inc., a 501(c)3 nonprofit, 113 E. Logan Ave., Gallup, NM 87301

And

Solar Seeker & Address:

A. Purpose. The purpose of this MOU is to clarify and clearly define the non-contractual relationship between GS and the Seeker who plans to purchase a solar heating or power generating system. The GS Mission to promote solar energy will be gained through this MOU as well as the Seeker's goal of obtaining an affordable solar system and taking an active role in its purchase, installation and maintenance. GS is advisory only and assumes no direct responsibility for the purchase, installation or maintenance of any solar system.

B. Roles and Responsibilities.

GS agrees, without a fee for services, to:

Responsibility/Activity	
1. provide an estimated overall cost based on need	
2. offer a basic understanding of solar systems and options	
3. advise as to the best design and quality available	
4. help in locating system components	
5. recommend knowledgeable and licensed agencies/persons as required	
6. assist with equipment deliveries and installation process as needed	
7. aid in the completion of code inspections and permitting as needed	

Seeker agrees to:

Responsibility/Activity	
1. educate themselves as to the general concepts of the desired solar system	
2. take out a building permit in their own name or contract with a general contractor as required	
3. contract with a licensed electrician as required	
4. make payments directly to companies and/or contracted persons	
5. file and maintain all equipment warranties with said companies/persons	
6. notify and make adjustment to insurance policies as needed	
7. acknowledge that all equipment failure, removal/replacement not covered by warranties or contracts with companies/persons will be at the Seeker's expense	

C. Timeframe.

This MOU will commence on _____ and will dissolve at the end of the installation/permitting completion date.

This Memorandum of Understanding is the complete agreement between **Gallup Solar**

and _____ and may be amended only by written agreement signed by each of the parties involved.

GALLUP SOLAR

Authorized Person: _____
Signature Printed Name and Title

Date: _____

Address: _____

Telephone(s): _____

E-Mail Address: _____

SEEKER

Authorized Person: _____
Signature Printed Name and Title

Date: _____

Address: _____

Telephone(s): _____

E-Mail Address: _____